

City of St. Charles, Illinois

Ordinance No.: 2022-M-20

An Ordinance Amending Title 15, "Buildings and Construction", Chapter 15.101, "Administration, Enforcement, Fees, and Penalties," Section 15.101.150, "Permit and Inspection Fees" of the St. Charles Municipal Code

**Adopted by the
City Council
of the
City of St. Charles
April 4, 2022**

Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, April 11, 2022



Nancy Garrison, by: Tracey Smith, Deputy City Clerk
City Clerk (SEAL)

City of St. Charles, IL
Ordinance No. 2022-M-20

An Ordinance Amending Title 15, “Buildings and Construction”, Chapter 15.101, “Administration, Enforcement, Fees, and Penalties,” Section 15.101.150, “Permit and Inspection Fees” of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

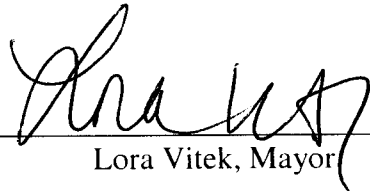
1. That Title 15, “Buildings and Construction”, Chapter 15.101, “Administration, Enforcement, Fees, and Penalties,” Section 15.101.150, “Permit and Inspection Fees” of the St. Charles Municipal Code is hereby deleted in its entirety and replaced by new Section 15.101.150, “Permit and Inspection Fees,” attached hereto as Exhibit “A”.

2. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 4th day of April 2022.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 4th day of April 2022.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 4th day of April 2022.



Lora Vitek, Mayor

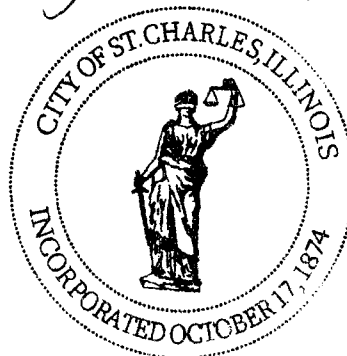
Attest:

Nancy Gorman by *Tracy Smith*, Deputy City Clerk

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes: 9
Nays: 0



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Absent: 1
Abstain: 0

APPROVED AS TO FORM:

City Attorney

DATE: _____

Exhibit A**15.101.150 Permit and Inspection Fees**

- A. Payment of Fees. For permit types where a submittal fee is listed, the submittal fee shall be paid at the time of submittal of the permit application and plans, and other fees calculated from square footage, estimated cost, and other unit measures shall be paid prior to issuance of a permit. Additional fees and reimbursements that are incurred after issuance of a permit shall be paid prior to issuance of a certificate of occupancy. All permit fees are non-refundable.
- B. Fee Schedule.

Permit Type	Fee
New Single-Family Dwelling (detached and attached)	Submittal Fee \$200.00 + \$0.34 per Sq. Ft. of each level of building including basement, garage, crawl space
Residential Alterations	Submittal Fee \$200.00 + \$100.00 for the first \$10,000.00 estimated construction cost + \$7.00 for every additional \$1,000.00 estimated construction cost
Residential Additions	Submittal Fee \$200.00 + \$0.34 per Sq. Ft. of each level of building including basement, garage, crawl space
Commercial, Industrial, Multi-Family New and Additions	Submittal Fee \$375.00 +.44 per Sq. Ft. first 10,000 Sq. Ft. +\$0.16 per Sq. Ft. 10,001 Sq. Ft. and above
Commercial, Industrial, Multi-Family Alterations or Repairs	Submittal fee \$375.00 \$100 for first \$10,000.00 estimated construction cost + \$10 every additional \$1,000.00 estimated construction cost
Small Mechanical – furnaces, air conditioning, water heaters	\$40.00
Large Mechanical – Roof Top Units, Large Equipment, Generators, Solar, Car Chargers	\$250.00
Decks, Gazebos, Pergolas, Patios	\$125.00
Demolition - Residential	\$350.00
Demolition – Commercial/Industrial	\$460.00
Demolition – Partial	\$100.00
Fences	\$85.00 + County Recording Fee for Fences within Easements

Partial Fences & Repairs – less than 25 linear ft.	\$30.00
Detached Garages & Accessory Structures	\$300.00
Attached Garages	\$400.00
Outdoor Sales, Temporary Tents, Trailers	\$100.00
Commercial Parking Lot – New, Replace or Rebuild	\$150.00 + \$3.00 per 1,000 Sq. Ft.
Commercial Parking Lot – Grind & Overlay	\$150.00 + \$1.50 per 1,000 Sq. Ft.
Re-roofs, Residential	\$60.00
Re-roofs, Commercial	\$100.00
Driveways	\$80.00
Drain Tile, Sump Pump	\$90.00
Sewer/Water Service Repair or Replacement	\$100.00
Sheds – up to 200 Sq. Ft.	\$90.00
Siding, Soffit, Fascia	\$65.00
Sign – Permanent Illuminated	\$125.00 + \$2.25 per Sq. Ft.
Sign – Permanent Non-Illuminated	\$100.00 + \$1.50 per Sq. Ft.
Sign Temporary	\$55.00
Swimming Pool In-Ground	\$400.00
Swimming Pool Above Ground & Hot Tubs	\$200.00
Window & Door Replacements	\$55.00
Flatwork & Retaining Walls	\$55.00
Small Plumbing or Electrical & Radon Systems	\$80.00
Lawn Irrigation Systems	\$115.00
Lighting – Low Voltage, Light Poles	\$100.00
Unlisted Permit Types	\$80.00/Inspection
Additional Fees	
Outside Plan Review – Third party review as determined by the City	Applicant to pay direct cost or reimburse City for cost
Review of Revised Plans	50% of Submittal fee
Revisions to Approved Construction Plans	50% of Submittal fee
Re-Inspection fee	\$80.00
Temporary Certificate of Occupancy	\$85.00 Residential / \$170.00 Non-Residential
Consultation for Permitted Projects	After one (1) consult \$80.00 each additional
Overtime Inspections – Outside normal business hours, minimum two (2) hour charge	\$190.00 \$240.00 for Sundays and Holidays Any additional hours \$90.00 per hour
Fire Department Fees	

Review of Fire System Plans	\$80.00
Review of Sprinkler System Plans	\$80.00
Review of Standpipe System Plans	\$80.00
Review of Other Fire Extinguisher System	\$80.00
Review of Storage Tank Plans	\$80.00
Special Inspections – Kitchen hood & duct/kitchen suppression/dry system/FM200	\$80.00 per inspection
Smoke Evacuation Test	\$80.00
Fire Flow Test	\$160.00
Any Other Special Inspection	\$80.00 per man hour plus materials, if required
Reimbursement for Fire Protection Services – Third party reviews	Applicant shall pay actual cost of services billed to the City by a fire protection company including outside plan reviews and any other associated task relative to any application for permit

- C. **Waiver of Fees.** Waiving of building permit fees may be granted by City Council for the construction of One and Two-family residential dwelling units, additions and alterations by a non-profit organization for an owner occupancy and/or family member with special needs.
- D. **Federal, State or Local Government Agencies.** Any unit of Federal, State, or local government agency shall be exempt from filing fees and permit fees. Any Federal, State, or local government agency whom is legally exempt from filing a City Permit, shall not be required to obtain a permit for a connection to any City utility or other service. However, any unit of Federal, State, or local government agency that is exempt shall request an authorization for utility connection, building construction or other City service from the City and be subject to inspection of the utility connection by the City. The Federal, State or local government agency shall be responsible for outside consultant services and miscellaneous fees, (i.e. re-inspection fees, temporary occupancy fees, connection fees, meter fees, electric utility design and installation fees, etc.)

State of Illinois)
) ss.
Counties of Kane and DuPage)

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on **April 4, 2022** the Corporate Authorities of such municipality passed and approved Ordinance No. **2022-M-20** entitled:

An Ordinance Amending Title 15, "Buildings and Construction", Chapter 15.101, "Administration, Enforcement, Fees, and Penalties," Section 15.101.150, "Permit and Inspection Fees" of the St. Charles Municipal Code

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No 2022-M-20, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on **April 11, 2022**, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this **4th** day of **April 2022**.

(S E A L)



Nancy Garrison by Tracy Conti
Municipal Clerk Deputy City Clerk