

## City of St. Charles, Illinois

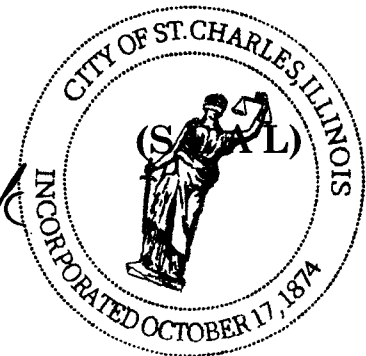
### Ordinance No.: 2022-M-14

An Ordinance Amending Title 2 "Administration and Personnel," Chapter 2.04 "City Council," Section 2.04.1210, "Citizen Participation" of the St. Charles Municipal Code.

Adopted by the  
City Council  
of the  
City of St. Charles  
March 21, 2022

Published in pamphlet form by  
authority of the City Council  
of the City of St. Charles,  
Kane and Du Page Counties,  
Illinois, March 28, 2022

Nancy Garrison by  
City Clerk  
Tracey Anti, Deputy City Clerk



**City of St. Charles, Illinois**  
**Ordinance No. 2021-M-14**

**An Ordinance Amending Title 2 “Administration and Personnel,”  
Chapter 2.04 “City Council,” Section 2.04.170, “Citizen Participation” of the  
St. Charles Municipal Code.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES,  
ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** Title 2 “Administration and Personnel,” Chapter 2.04 “City Council,” Section 2.04.170, “Citizen Participation” of the St. Charles Municipal Code, be and is hereby amended by adding the following:

**2.04.170: CITIZEN PARTICIPATION:**

1. Authority:

- 1.1. The Illinois Open Meetings Act provides that members of the public must be given an opportunity to address public officials at open meetings and provides that public comment may be subject to the rules established and recorded by the public body.
- 1.2. Members of the public may address the City Council, pursuant to the rules established and recorded in this Section. Reference to “City Council” is to include its committees, commissions and any other subsidiary bodies for the purpose of the application of this Section. Said rules shall be posted at the area where members of the public address the City Council at a City Council meeting.
- 1.3. Any person may be expelled from City Council Chambers for the remainder of a City Council meeting by the Mayor or a majority vote of the City Council if that person:
  - 1.3.1. Addresses or attempts to address the City Council at a City Council meeting except in conformance and compliance with the rules provided in this Section; or
  - 1.3.2. Otherwise acts in a disorderly manner so as to disrupt the ability of the City Council to efficiently conduct its meeting, including but not limited to:
    - 1.3.2.1. Acting or appearing in a lewd or disgraceful manner;
    - 1.3.2.2. Using disparaging, obscene or insulting language;
    - 1.3.2.3. Personal attacks impugning character and/or integrity;
    - 1.3.2.4. Intimidation;
    - 1.3.2.5. Disorderly conduct (as defined by state law).

2. Process:

- 2.1. It is requested that all persons who want to address the City Council at a City Council Meeting during the time designated for public comment shall state their name and the subject matter upon which they wish to speak for the record. No person shall address the City Council until

being recognized by the Mayor. The decision of the Mayor to recognize or not recognize a person may be changed by order of the Council.

2.1.1. The purpose of the public comment is to allow members of the public an opportunity to address the City Council on issues of concern to them which are not part of the agenda.

3. Limitations:

- 3.1. Groups of speakers should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 3.2. Except during public comment, speakers shall focus and limit their remarks directly to the matter then under discussion and should be as brief as possible and to the point.
- 3.3. Speakers shall address their remarks to the City Council as a whole, not to any individual City Council members, nor City staff.
- 3.4. Speakers shall not ask questions of individual City Council members or a member of the City staff. Public comment is not intended to require individual City Council members nor City staff to provide answers to the speaker or engage in debate.
- 3.5. Discussions between speakers and members of the audience are not allowed.
- 3.6. The Mayor, or majority of the City Council, may suspend the rules in order to provide more public comment, as deemed appropriate.
- 3.7. Speakers shall refrain from harassing or directing threats or personal attacks at City Council members, City staff, other speakers or members of the audience.
- 3.8. City Council members may, but need not, ask questions of speakers at the conclusion of their comments.
- 3.9. Members of the audience shall maintain decorum and refrain from noisy outbursts or other distracting actions such as applauding, cheering, booing, or use of signs or banners during or at the conclusion of any remarks made by any speaker, staff member or City Council members.
- 3.10. Minutes are a summary of the meeting discussion and actions made by City Council. Requests by speakers to append or revise the minutes are not favored.

4. Petitioners:

- 4.1. Notwithstanding rules to the contrary in this Section, petitioners, defined as persons or entities who initiated and have a direct financial or ownership interest concerning a particular agenda item as determined by the City Administrator shall be called at the beginning of said agenda item and may address the City Council concerning their petition.
- 4.2. After members of the public have had an opportunity to address the City Council pursuant to the rules provided in this Section, petitioners shall have the opportunity to reply to any comments or questions from members of the public or City Council members.

5. Public Hearings:

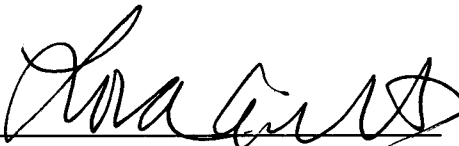
- 5.1. The purpose of a public hearing is to seek formal input as required by City Ordinances, State Statute or as deemed appropriate by the Mayor.
- 5.2. The Mayor will call the public hearing to order and announce the topic. During the public hearing, the Mayor will ask if there are any members of the public that would like to address the City Council about the item under consideration. Individuals wishing to speak should approach the microphone, state their name and if they represent an organization. The rules of conduct that apply to City Council and Committee meetings apply to public hearings. The Mayor, or a majority of the City Council, reserves the right to suspend these rules and allow more public comment, as deemed appropriate.

**SECTION 2:** That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.


**PRESENTED** to the City Council of the City of St. Charles, Illinois, this 21<sup>st</sup> day of March, 2022.

**PASSED** by the City Council of the City of St. Charles, Illinois, this 21<sup>st</sup> day of March, 2022.

**APPROVED** by the Mayor of the City of St. Charles, Illinois, this 21<sup>st</sup> day of March, 2022.

  
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 Lora A Vitek, Mayor

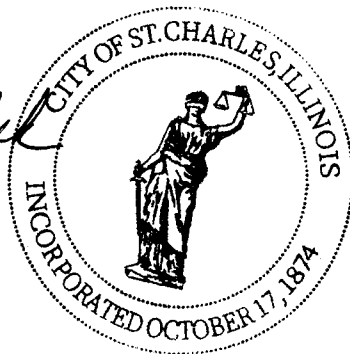
ATTEST:

  
 \_\_\_\_\_  
 City Clerk

  
 \_\_\_\_\_  
 Deputy Clerk

COUNCIL VOTE:

Ayes: 10  
 Nays: 0  
 Absent: 0  
 Abstain: 0



State of Illinois )  
 ) ss.  
Counties of Kane and DuPage )

## Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on **March 21, 2022** the Corporate Authorities of such municipality passed and approved Ordinance No. **2022-M-14** entitled:

**An Ordinance Amending Title 2 “Administration and Personnel,” Chapter 2.04 “City Council,” Section 2.04.1210, “Citizen Participation” of the St. Charles Municipal Code.**

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No 2022-M-14, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on **March 28, 2022**, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

**DATED** at St. Charles, Illinois, this **21st** day of **March 2022**.

(S E A L)

*Nancy Garrison* by:  
Municipal Clerk  
*Tracy Conte, Deputy City Clerk*

