

City of St. Charles, Illinois

Ordinance No. 2008-M-2

**Ordinance Amending Title 2
“Administration and
Personnel” Chapter 2.36
“Emergency Management
Agency” of the St. Charles
Municipal Code**

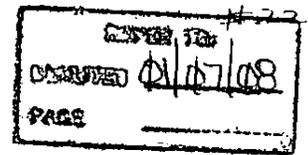
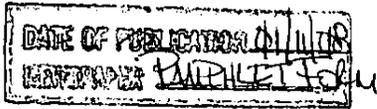
**Adopted by the
City Council
of the
City of St. Charles
January 7, 2008**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, January 11, 2008**

Nancy Garrison

City Clerk





ORDINANCE NO. 2008-M- 2

AN ORDINANCE AMENDING TITLE 2
"ADMINISTRATION AND PERSONNEL" CHAPTER 2.36
"EMERGENCY MANAGEMENT AGENCY"
SECTION 2.36.030 "DEFINITIONS,"
SECTION 2.36.040 "ST. CHARLES EMERGENCY SERVICES AND DISASTER
AGENCY",
SECTION 2.36.050 "EMERGENCY SERVICES AND DISASTER POWERS OF
THE MAYOR",
SECTION 2.36.080 "TESTING OF DISASTER WARNING DEVICES", and
SECTION 2.36.210 EMERGENCY SERVICES AND DISASTER AGENCY
PERSONNEL OATH
OF THE ST. CHARLES MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST.
CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 2 "Administration and Personnel" Chapter 2.36 "Emergency Management Agency" of the St. Charles Municipal Code be amended to read as follows:

2.36.030 Definitions.

As used in this Chapter, unless the context clearly indicates otherwise, the following words and terms shall have the definitions hereinafter ascribed:

A. Coordinator means the Emergency Operations Officer with the duty of reporting to the Mayor and his/her City Staff Officers and carrying out the requirements of this Chapter.

B. Disaster means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other environmental contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, explosion, critical shortages of essential fuels and energy, riot, or hostile military or paramilitary action.

C. Emergency Management means the efforts of this city to develop, plan, analyze, conduct, implement, and maintain programs for disaster mitigation.

D. Emergency Operations Plan means the written plan of the city describing the organization, mission, and functions of the government and supporting services for responding to and recovery from disaster.

E. Emergency Services means the preparation for and the carrying out of such functions, other than functions for which military forces are primarily responsible, as may be necessary or proper to prevent, minimize, repair, or alleviate injury or damage resulting from disasters caused by fire, flood, earthquake, or other man-made or natural causes. These functions include, without limitation, fire-fighting services, police services, emergency aviation services, medical and health services, rescue, engineering, warning services, communications, radiological, chemical, and other special weapons defense, evacuation or person from stricken areas, emergency assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection, together with all other activities necessary or incidental to protecting life or property.

F. Political Subdivision means any county, city, village, or incorporated town or township if the township is in a county having a population of more than 2,000,000.

G. Continuity of Operations means planning to ensure the capability exists to continue essential agency functions across a wide range of hazards both in public and private sectors of the community.

(Ord. 2004-M-61 § 3; Ord. 1994-M-26 § 1.)

2.36.040 St. Charles Emergency Management Agency.

A. There is hereby created an emergency management agency and a Coordinator, who shall be the head thereof. The coordinator shall be appointed by the Fire Chief with the advice and consent of the City Administrator. The coordinator shall serve to advise the mayor, Staff Officers, and manage the Emergency Operations Center during a crisis.

B. The St. Charles Emergency Management Agency shall obtain, with council approval, such technical, clerical, and other administrative personnel, and may make such expenditures within their appropriation therefore as may be necessary to carry out the purpose of this Chapter.

C. The Coordinator, subject to the direction and control of the Fire Chief, shall be the executive head of the St. Charles Emergency Management Agency, and shall be responsible under the direction of the Fire Chief for carrying out the program for emergency services and disaster operations of this city. He shall coordinate the activities of all organizations for emergency services and disaster operations within this city and shall maintain liaison, and cooperate with, the civil defense and emergency management agencies and organizations of Kane County, other counties and municipalities, and of the federal and state government.

In the event of the absence, resignation, death, or inability to serve of the coordinator, a person designated by the Fire Chief, shall be and act as coordinator until a new appointment is made as provided in this Chapter.

D. The St. Charles Emergency Management Agency shall take an integral part in the development and revision of the local emergency operations plan.

E. In the development of the emergency operations plan, the St. Charles Emergency Management Agency shall interrelate with business, labor, industry, agriculture, civic and volunteer organizations, and community leaders.

F. The St. Charles Emergency Management Agency is authorized to:

1. Determine the requirements of the city of St. Charles for food, clothing, and other necessities in the event of an emergency;
2. Develop an Emergency Operations Plan that meets the standards promulgated by the Illinois Emergency Management Agency;
3. Bi-annually review and revise the local Emergency Operations Plan;
4. Establish a register of persons with types of training and skills in emergency prevention, preparedness, response, and recovery;
5. Establish a register of government and private response resources available for use in a disaster;
6. Prepare, for issuance by the Mayor, Chapters, proclamations, and regulations as necessary or appropriate in coping with disasters;
7. Cooperate with the federal, state, and county government and any public or private agency or entity in achieving any purpose of this Chapter and in implementing programs for disaster prevention, preparation, response, and recovery.
8. Initiate and coordinate planning for the establishment of an emergency operating center;
9. Do all other things necessary, incidental, or appropriate for the implementation of this Chapter.
10. Facilitate public warnings, operate and maintain the city's local emergency alert warning system in situations when mass emergency notification is necessary.

(Ord. 2004-M-61 § 4; Ord. 1994-M-26 § 1.)

2.36.050 Emergency Services and Disaster Powers of the Mayor

A. The Mayor shall have the general direction and control of the emergency management agency and shall be responsible for the carrying out of the provisions of this Chapter.

B. In performing his duties under this Chapter, the Mayor is authorized to cooperate with state and federal governments and with other municipalities and political subdivisions in all matters pertaining to emergency services and disaster operations defined in this Chapter.

C. In performing his duties under this Chapter, the Mayor is further authorized:

1. to make, amend, and rescind all lawful necessary orders, rules, and regulations of the local disaster plan to carry out the provisions of this Chapter within the limits of the authority conferred upon him.

2. to cause to be prepared a comprehensive plan and program for the emergency management of this city which plan and program may be integrated into and coordinated with disaster plans of the state and federal governments and of other political subdivisions, and which plan and program may include:

a. prevention and minimization of injury and damage caused by disaster;

b. prompt and effective response to disaster;

c. emergency relief;

d. identification of areas particularly vulnerable to disasters;

e. recommendations for zoning, building, and other land-use controls, safety measures for securing permanent structures and other preventive and preparedness measures designed to eliminate or reduce disasters or their impact;

f. assistance to local officials in designing local emergency action plans;

g. authorization and procedures for the erection or other construction of temporary works designed to protect against or mitigate danger, damage, or loss from flood, conflagration or other disaster;

h. organization or municipal manpower and chains of command;

i. other necessary matters.

3. in accordance with such plan and program for the emergency management of this city, and out of funds appropriated for such purposes, to procure and preposition supplies, medicines, materials, and equipment, to institute training programs and public information programs, and to take all other preparatory steps, including the partial or full mobilization of emergency services and disaster organizations in advance of actual

disaster to insure the furnishing of adequately trained and equipped forces for disaster operations.

4. out of funds appropriated for such purposes, to make such studies and surveys of the industries, resources, and facilities in this municipality as may be necessary to ascertain the capabilities of the city for the emergency management phases of preparedness, response, and recovery, and to plan for the most efficient emergency use thereof.

D. The Mayor is authorized to designate space in a municipal building or elsewhere for the emergency management agency as its office.

(Ord. 2004-M-61 § 5; Ord. 1994-M-26 § 1.)

2.36.080 Testing of Disaster Warning Devices

The testing of disaster warning devices including outdoor warning sirens shall be held only on the first Tuesday of each month at 10 o'clock in the morning in accordance with FEMA CPG 1-17 and Illinois 20 ILCS 3305/12. (Ord. 1994-M-26 § 1.)

2.36.210 Emergency Services and Disaster Agency Personnel Oath. Deleted in its entirety.

2. That after adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.
3. This Ordinance shall be in full force and effect from and after its passage by a vote of the majority of the corporate authorities now holding office and approval in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 7th day of January, 2008.

PASSED by the City Council of the City of St. Charles, Illinois, this 7th day of January, 2008.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 7th day of
January, 2008.



Donald P. DeWitte
Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes: 10
Nays: 0
Absent: 0

State of Illinois)
) ss.
Counties of Kane and DuPage)

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on January 7, 2008, the Corporate Authorities of such municipality passed and approved Ordinance No. 2008-M-2, entitled

"Ordinance Amending Title 2
"Administration and
Personnel" Chapter 2.36
"Emergency Management
Agency" of the St. Charles
Municipal Code,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2008-M-2, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on January 11, 2008, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this 7th day of January 2008.



Nancy Garrison
Municipal Clerk