

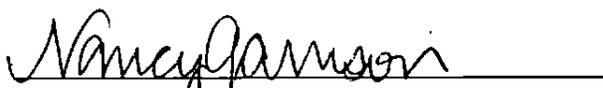
City of St. Charles, Illinois

Ordinance No. 2008-M-1

**Ordinance Amending Title 2
"Administration Personnel,"
Chapter 2.33 "Office of
Purchasing" of the St. Charles
Municipal Code**

**Adopted by the
City Council
of the
City of St. Charles
January 7, 2008**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, January 11, 2008**


City Clerk



DATE OF PUBLICATION 01/11/08
BY PUBLISHER [Signature]

ORDER NO. 719
DATE 01/11/08
PAGE _____

ORDINANCE NO. 2008-M- 1

AN ORDINANCE AMENDING TITLE 2 "ADMINISTRATION AND PERSONNEL," CHAPTER 2.33 "OFFICE OF PURCHASING" OF THE ST. CHARLES MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DU PAGE COUNTIES, ILLINOIS AS FOLLOWS:

1. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Section 2.33.010A. and in lieu thereof the following language shall be substituted:

"A. 'Finance director' is the officer vested with the executive powers of the finance department of the City."

2. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Section 2.33.020 in its entirety and in lieu thereof the following language shall be substituted:

"2.33.020 Office established.

There is established a finance department with an office of purchasing. This office is to be a division of the finance department, under the direct supervision of the finance director."

3. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Section 2.33.040A. and in lieu thereof the following language shall be substituted:

"A. Be selected by the finance director,"

4. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Sections 2.33.050 through 2.33.070 in their entirety.

5. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Section 2.33.110A. and in lieu thereof the following language shall be substituted:

"A. To purchase or contract for all supplies and contractual services needed by any using agency which derives its support wholly or in part from the City, in accordance with purchasing procedures as prescribed by this chapter and such rules and regulations as the manager shall adopt with the concurrence of the finance director for the internal management and operation of the office of purchasing and such other rules and regulations as shall be prescribed by the finance director and the government operations committee;"

6. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code, is hereby amended by deleting Section 2.33.140 in its entirety and in lieu thereof the following language shall be substituted:

***2.33.140 Encumbrance of funds.**

Except in cases of emergency, the Purchasing Manager shall not issue any order for delivery on a contract or open market purchase until the finance director has certified, after preaudit, that there is to the credit of the using agencies concerned a sufficient budgeted balance, in excess of all unpaid obligations, to defray the amount of such order."

7. That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

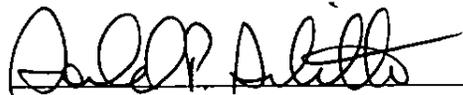
8. This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 7th day
of
January, 2008.

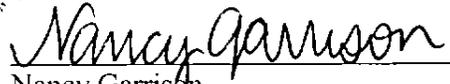
PASSED by the City Council of the City of St. Charles, Illinois, this 7th day of
January, 2008.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 7th day of
January, 2008





Donald P. DeWitte, Mayor

Attest:


Nancy Garrison
City Clerk

Council Vote:
Ayes: 10
Nays: 0
Absent: 0
Abstain: 0

State of Illinois)
)
) ss.
Counties of Kane and DuPage)

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on January 7, 2008, the Corporate Authorities of such municipality passed and approved Ordinance No. 2008-M-1, entitled

"Ordinance Amending Title 2
"Administration Personnel,"
Chapter 2.33 "Office of
Purchasing" of the St. Charles
Municipal Code,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2008-M-1, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on January 11, 2008, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this 7th day of January 2008.



Nancy Garrison
Municipal Clerk