

City of St. Charles, Illinois

Ordinance No. 2006-M-11

An Ordinance Amending Title 2 "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code

**Adopted by the
City Council
of the
City of St. Charles
February 6, 2006**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, February 10, 2006**


City Clerk

(SEAL)

DATE OF PUBLICATION 2/10/06
REPRODUCED pamphlet

REFER TO:
MINUTES 2/6/06
PAGE _____

ORDINANCE NO. 2006-M- 11

AN ORDINANCE AMENDING TITLE 2, "ADMINISTRATION AND PERSONNEL,"
CHAPTER 2.33, "OFFICE OF PURCHASING,"
OF THE ST. CHARLES MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE
AND DU PAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing,"
Section 2.33.160, "Competitive bidding required," of the St. Charles Municipal Code, be and is hereby
amended by deleting the same and substituting the following therefore:

2.33.160 Competitive bidding required.

All purchases of, and contracts for supplies and contractual services, in excess of *twenty*
thousand dollars and all sales of personal property which has become obsolete and/or unusable
shall, except as specifically provided in this chapter, be based wherever possible on competitive
bids, unless otherwise authorized by the city council.

2. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing,"
Section 2.33.170, "Formal contract procedure -- required when," of the St. Charles Municipal Code, be
and is hereby amended by deleting the same and substituting the following therefore:

2.33.170 Formal contract procedure -- required when.

When the estimated cost of supplies and/or contractual services exceeds *twenty* thousand dollars
(*\$20,000.00*) they shall be purchased by formal, written contract from the lowest responsible
bidder after notice inviting proposals except as otherwise specified in this chapter or otherwise
authorized by the city council.

3. That Title 2, "Administration and Personnel," Chapter 2.33, "Office of Purchasing," Section 2.33.280, "Open market procedure – required when," of the St. Charles Municipal Code, be and is hereby amended by deleting the same and substituting the following therefore:

2.33.280 Open market procedure – required when.

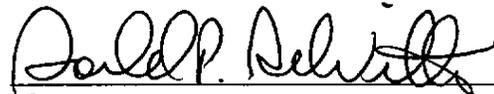
All purchases of supplies, and contractual, services, and all sales of personal property which has become obsolete and/or unusable with an estimated value of ~~two~~ hundred fifty dollars or less shall be made in the open market, without newspaper advertisement and without observing the procedure prescribed by Sections 2.33.170 through 2.33.270 for the award of formal contract. In all events state statutory requirements shall be followed in connection with all sales and purchases.

4. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the city of St. Charles.

PRESENTED to the City Council of the city of St. Charles, Illinois, this 6 day of February, 2006.

PASSED by the City Council of the city of St. Charles, Illinois, this 6 day of February, 2006.

APPROVED by the Mayor of the city of St. Charles, Illinois, this 6 day of February, 2006.



Mayor

ATTEST:



City Clerk

COUNCIL VOTE:	
Ayes:	<u>10</u>
Nays:	<u>—</u>
Absent:	<u>—</u>
Abstain:	<u>—</u>

State of Illinois)
)
) ss.
Counties of Kane and DuPage)

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on February 6, 2006, the Corporate Authorities of such municipality passed and approved Ordinance No. 2006-M-11, entitled

"An Ordinance Amending Title 2 "Administration and Personnel," Chapter 2.33, "Office of Purchasing" of the St. Charles Municipal Code,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2006-M-11, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on February 10, 2006, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this 6 day of February, 2006.


Municipal Clerk

(SEAL)