

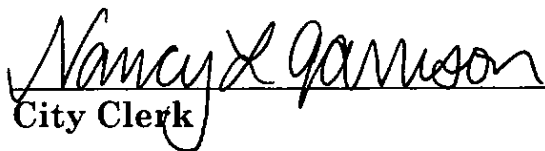
City of St. Charles, Illinois

Ordinance No. 2005-M-57

**An Ordinance Amending Title 2,
"Administration and Personnel,"
of the St. Charles Municipal Code,
by Adding Chapter 2.25, "Housing Commission,"**

**Adopted by the
City Council
of the
City of St. Charles
October 3, 2005**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, October 7, 2005**


City Clerk



DATE OF PUBLICATION 10/7/05
NEWSPAPER Samuel's Form

REFER TO:
MINUTES 10/3/05
PAGE _____

ORDINANCE NO. 2005-M-57

AN ORDINANCE AMENDING THE ST. CHARLES MUNICIPAL CODE — TITLE 2,
ADDING A NEW CHAPTER 2.25 —
HOUSING COMMISSION

WHEREAS, the City of St. Charles ("City") recognizes the importance of addressing housing issues of concern to the City and the Chicago region; and

WHEREAS, the City wants to protect and enhance the housing stock and mix of the City;
and

WHEREAS, the City wants to ensure a balanced community by providing for a variety of housing types and sizes for people of various income and age groups;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DU PAGE COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: That Title 2 of the St. Charles Municipal Code, entitled "Administration and Personnel", is hereby amended by adding thereto a new Chapter 2.25, entitled "Housing Commission", as follows:

"CHAPTER 2.25

HOUSING COMMISSION

Section:

- 2.25.010 Establishment.**
- 2.25.020 Purposes.**
- 2.25.030 Members - appointment.**
- 2.25.040 Members - terms of office.**
- 2.25.050 Powers and Duties.**
- 2.25.060 Compensation and Conflicts of Interest.**

2.25.070 Meetings.

2.25.080 Officers.

2.25.090 Voting/Quorum.

2.25.010 Establishment.

There is hereby established a Housing Commission ("Commission") comprising no more than seven (7) members who are residents of, own a property or business in, or work in the City of St. Charles ("City").

2.25.020 Purposes.

The purposes of the Commission shall include, but not be limited to the following:

- A. Preserve the existing affordable housing stock;
- B. Promote public awareness of the need for affordable housing;
- C. Encourage and guide market forces to build new homes that meet the St. Charles Housing Endorsement Criteria, and
- D. Maintain/increase the availability of attainable/affordable housing for all members of the community by working with the private sector and major employers in the community.

2.25.030 Members - appointment.

The Mayor, with the approval of the City Council, shall appoint a City Council member and a Plan Commission member as ex-officio members of the Commission. In addition, the Mayor shall appoint five (5) members from the at-large community, who are either residents of the City, own a property or business in the City, or work in the City .

2.25.040 Members - terms of office.

Members shall be appointed to a term of three years. Of the first seven members of the Commission, three members shall serve from their dates of appointment through April 30, 2007; two shall serve from their dates of appointment through April 30, 2008; and two shall serve from their dates of appointment through April 30, 2009. All future terms shall expire on the April 30 of the last year of their respective terms. Members whose terms have expired shall continue to serve until a successor is appointed, except in the case of a member removed for cause. A member who no longer meets the requirements of membership by moving outside the City, or failing to own a property or business in the City, or no longer works in the City, shall no longer remain eligible to serve on the Commission. The Mayor, with the advice and consent of the City Council, may fill vacancies in an unexpired term due to resignation.

2.25.050 Powers and Duties.

The Commission may perform and exercise the following powers and duties:

- A. Provide advice to the City Council for increasing, retaining and rehabilitating affordable housing stock within the City of St. Charles by evaluating, setting priorities, and recommending affordable housing programs and policies, examples of which include Housing Trust Fund, Community Land Trust, Inclusionary Housing Ordinance, density bonus, fee-in-lieu of provisions, etc.;
- B. Coordinate with other communities and governmental agencies in meeting the housing needs of low-income and moderate-income families in the community;
- C. Establish liaisons with other groups interested in affordable housing in the City and the surrounding area;
- D. Work with area builders and developers in implementing affordable housing programs;
- E. Develop programs that will assist in accessing new funding opportunities at the local, state and federal levels;
- F. Identify possible revenue streams to create and preserve homes that are priced to meet the needs of low- to moderate-income families;
- G. Evaluate expansion of the City's Employer Assisted Housing as a tool to leverage private sector investment in workforce housing options; and
- H. Create mechanisms for increasing public awareness and educating residents regarding the needs for affordable/attainable housing.

In pursuance of the foregoing duties, the Commission may perform the following:

- A. Request and obtain such cooperation, assistance and data from City departments and other public agencies as may be reasonably necessary to carry out its work; and
- B. With the approval of City Council, obtain consulting services as may be necessary to carry out the functions of the Housing Commission.

2.25.060 Compensation and Conflicts of Interest.

No Commission member shall receive compensation for serving on the Commission. No Commission member shall be interested, either directly or indirectly, in the purchase or sale of services, supplies or as an employee except to the extent permitted under the statutes of the State of Illinois.

2.25.070 Meetings.

The Commission shall meet at least six times a year. The Commission members shall set the time and place for the meetings. Minutes shall be recorded for all meetings and filed with the City Clerk.

2.25.080 Officers.

The Commission shall elect a Chairman and such other Officers as it may determine, at the first regular meeting following May 1 of each year, except that initially the Chairman shall be elected by the Commission members at their first meeting. The Chairman shall remain the Chairman until the Commission elects a new Chairman. The Commission may also elect a Vice-Chairman to conduct the duties of the Chairman in his/her absence.

2.25.090 Voting/Quorum.

Each Commission member, including ex-officio members, shall have one vote and all votes shall be decided by a majority of a quorum. A quorum shall consist of four or more members.

Section 2: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 3. That this Ordinance shall be in full force and effect from and after its passage, approval and publication in book or pamphlet form as provided by law.

Presented to the City Council of the City of St. Charles, Illinois this 3 day of October, 2005.

Passed by the City Council of the City of St. Charles, Illinois this 3 day of October 2005.

Approved by the Mayor of the City of St. Charles, Illinois this 3 day of October, 2005.



Mayor Donald P. DeWitte

Attest:  Garmon

Council Vote:

Ayes: 9

Nays: 0

Abstain: 0

Absent: 1

Date: October 3, 2005

State of Illinois)
)
Counties of Kane and DuPage) ss.

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on October 3, 2005, the Corporate Authorities of such municipality passed and approved Ordinance No. 2005-M-57, entitled

"An Ordinance Amending Title 2,
"Administration and Personnel,"
of the St. Charles Municipal Code,
by Adding Chapter 2.25, "Housing Commission,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2005-M-57, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on October 7, 2005, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this 3 day of October 2005.



Nancy Garrison
Municipal Clerk