

## 5.36.030 Commercial Solicitation; Registration

---

### 5.36.030 – Commercial Solicitation; Registration

- A. It shall be unlawful for any person to engage in commercial solicitation/peddling within the corporate limits of the City unless such person shall have first obtained approved registration from the City as hereinafter provided.
1. Application for registration shall be made upon a form provided by the City. The applicant shall truthfully state in full the following information and submit the following documentation:
  2. The name and address of the person who intends to engage in solicitation/peddling.
    1. The name and address of the person or organization by whom the applicant is employed or represents, and the length of time of such employment or representation.
    2. The name and address of the person in charge of solicitation/peddling in the City and an address within the state of Illinois where service of process may be had.
    3. Applicant shall submit his or her driver's license or state ID number and date of birth, as well as a physical description of applicant.
    4. The dates and time of day such solicitation/peddling is to be made and the geographic area within the City wherein such solicitation shall be conducted at a particular time and day.
    5. The date, or approximate date, of the latest previous application for registration under this ordinance, if any.
    6. Whether a registration issued to the applicant under this ordinance has ever been revoked.
    7. Whether the applicant has been convicted of a violation of any of the provisions of this ordinance or the ordinances of any other Illinois municipality regulating solicitation.
    8. A description sufficient for identification of the subject matter of the solicitation/peddling which the applicant will engage in.
    9. Whether the applicant has ever been convicted of the commission of a felony under the laws of the state of Illinois or any other state, or of a law of the United States.
    10. An electronic headshot photo of each applicant in an approved format.
    11. Proof of submission for Uniform Conviction Information Act through a fingerprint conviction information request with an approved Livescan Vendor with the Illinois State Police.
- B. An application for registration shall be submitted to the Chief of Police and shall be verified under oath. The Chief of Police shall acknowledge receipt of such application in writing within five (5) working days of such receipt and shall act upon such application within ten (10) working days after its receipt. No application shall be effective until acted upon by the Chief of Police. If the Chief of Police finds and determines that all the requirements of this ordinance have been met, the Chief of Police shall issue said approval forthwith. Registration shall be valid for 90 days from the date of issue.
- C. The failure of an applicant to fulfill the requirements of this ordinance shall be a basis for the denial of an approved registration by the Chief of Police. In addition, no approved registration shall be issued to any person who has been convicted of a felony under the laws of the state Illinois or any other state or under the laws of the United States; nor to any person who has been convicted of a sex offense as defined by 720 Illinois Compiled Statutes, Act 5, Article 11 or any other equivalent law of any other state; nor to any person who has been convicted of a violation of any of the provisions of this ordinance; nor to any person whose registration issued hereunder has previously been revoked as herein provided. In the event that any registration is denied for failure to comply with the requirements set forth hereinabove, the Chief of Police shall immediately notify the applicant, in writing, of the reasons for denial. If said application is not cured within ten (10) working days after the date on which the Chief of Police denies the issuance of said registration, said application shall be null and void.
- D. The Chief of Police shall revoke an approved registration for a violation of any of the provisions of this chapter. Immediately upon such revocation, written notice thereof shall be given by the Chief of Police to the holder of the approved registration by certified or registered mail, return receipt requested, or by personal service. Upon receipt of said notice of revocation, all solicitation activity shall cease.

(2018-M-25 : § 3; 2015-M-28 : § 1; 2012-M-22 : § 1; 1998-M-82 : § 1; 1979-M-4 : § 1; 1970-M-16 : (part); Prior code : § 25.1003)